

WASTE MANAGEMENT

INTERNAL BINS

Front of house



Kitchen



Back of house



EXTERNAL BINS AND RECYCLING

Cardboard and paper cage

- Cardboard must be broken down and layered neatly.
- All other recycling must be placed in a separate cage.
- Do not place menus or POS recycling loose in a cage.
- Menus and POS recycling must be returned in either a cardboard box or a clear bin bag.
- Do not overfill the cage.

SOPs

- Bins must be presented in line with these SOPs:
 - OF0030 – Recycling procedures
 - OF0031 – General waste management
 - K0066 – Food waste recycling

Other recycling cages

- All waste oil from fryers must be returned in multiples of four, or two and a tote box, and placed at the base of the cage on one layer of cardboard. Subsequent layers must be neatly stacked onto the lid of the lower container.
- Steel and aluminium cans and plastics must be separated and returned in clear recycling bags.
- Ensure that all tote boxes and plastic mushroom trays are returned.
- Tote boxes must be stored in a clean, dry area, with the lids closed.
- Empty, lidded chemical containers must be returned in clear recycling bags, separated from other recyclable plastics. Do not return chemical containers for recycling if they are not empty and/or do not have a lid securely in place.
- Food waste, general waste, mixed bags of recycling, black refuse sacks, open tubs of oil, sharps, knives and glass must not be returned to the NDC.

Guidance

- Do not empty bottle skips at times which would cause disturbance to neighbours.
- Do not wipe out bottle skips with your hand. Clean using sanitiser and warm water. Swirl the sanitiser solution around the bin and pour into an external drain.
- For all other bins, using the area-specific colour-coded cloth and sanitiser, clean their inside and outside after emptying.
- Do not send any food waste back to the NDC.
- For any other items which can be recycled (eg equipment, furniture etc), contact Veolia: 0370 606 0686

Veolia waste management

- The evening before each scheduled service (and once the external bins have been filled for the day), use the 'To Empty' column of the Veolia Waste Collection Tracker to record the number of bins needing emptying. This includes partially filled ones.

Missed bin collections

Missed collections must be reported by telephone (0370 606 0686) to Veolia. Follow up that call with an e-mail to: UK.jdw@veolia.com



- Cardboard broken down and layered neatly



- Chemical bottles in separate bag with lids on



- Oil stacked at bottom of cage in fours – or two with a tote box



- Separate bag for each recycling stream

