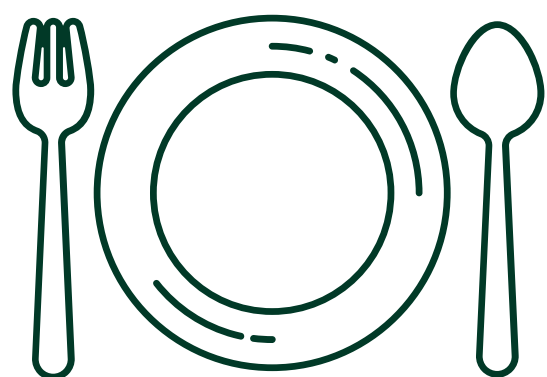


THE BOTTLE OF SACK

FLOOR CLOSEDOWN



Collect in all plates, bowls and cutlery by 10:30pm



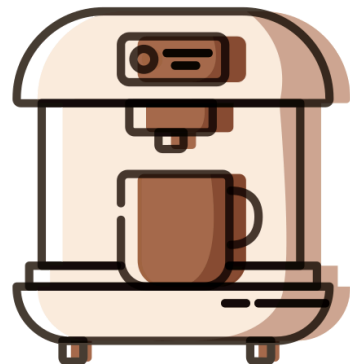
Ensure all glasses are in off the floor, back and front garden



Wipe and reset all tables. Holders to contain 1 x Wetherspoon news, 1 x Truth matters, 2 x Food menus, 1 x table talker, 1 x breakfast mat, a club wrap if Tuesday or Thursday in the morning



Ensure all condiments stations are topped up



Clean and wipe down coffee machines and coffee station. Refill sugars, stirrers etc. Change the bin and put new bin bag in. Wash out bin with soaping water



Empty ashtrays outside and sweep area if possible



Sweep/vacuum all areas of the floor including toilets making sure toilet check sheets are signed every 30/60 mins



All doors/windows to be shut and locked



Fill up menu and Wetherspoon news-stands if empty. No menus or other POS to be left out, make sure it's put back under the stairs