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|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Cloth</b>     | N/A                                                                                                                                                                                                                                  |
| <b>PPE</b>       | • Safety Gloves                                                                                                                                     |
| <b>Chemicals</b> | • Grit/Salt mix                                                                                                                                                                                                                      |
| <b>Reference</b> | • Health & Safety and Food Safety Policy Manual • Risk Assessment Manual<br>• SOP - OF0003 - Dealing with a spillage • SOP - OF0004 - Reducing the risk of slips, trips and falls<br>• SOP - OF0005 - Accident & Incident procedures |
| <b>Equipment</b> | • Hazard warning signs ('Wet floor' or 'Cleaning in progress') • Long handled shovel<br>• Stiff brush • Grit/salt mix • Dust pan                                                                                                     |

|               |                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------------|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Step 1</b> |    | <ul style="list-style-type: none"> <li>Local weather conditions can be viewed on WIS.</li> <li>If advanced warning of adverse weather conditions is issued, complete gritting as soon as practically possible.</li> </ul> <p>Areas that require gritting :</p> <ul style="list-style-type: none"> <li>Main routes of entry/exits.</li> <li>External fire escape routes and stairs.</li> <li>Delivery routes.</li> <li>Smoking area.</li> </ul> |
| <b>Step 2</b> |   | <ul style="list-style-type: none"> <li>As part of the pub opening procedures check all external areas.</li> <li>If any access routes are blocked or slippery from snow/ice the area will need to be cleared and gritted.</li> <li>If the pub car park cannot be safely cleared and gritted, consider closing the car park until conditions improve.</li> </ul>                                                                                 |
| <b>Step 3</b> |  | <ul style="list-style-type: none"> <li>Using a shovel, clear the main access areas and walkways of snow.</li> <li>Pile the excess snow in a location that will not obstruct any access area or fire exit.</li> <li>Limit gritting/clearing to areas of immediate concern or risk.</li> </ul>                                                                                                                                                   |
| <b>Step 4</b> |  | <ul style="list-style-type: none"> <li>Using a shovel distribute the salt/grit over the ground ensuring even coverage is achieved.</li> <li>Display a hazard warning sign when gritting - ('Wet floor' or 'Cleaning in progress').</li> </ul>                                                                                                                                                                                                  |
| <b>Step 5</b> |  | <ul style="list-style-type: none"> <li>Visually inspect the areas at regular intervals throughout the day and complete additional gritting as required.</li> <li>If it rains, reapply grit as required.</li> </ul>                                                                                                                                                                                                                             |

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Continued overleaf...

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## Step 6



- Grit can be ordered from the National Distribution Centre (NDC).
- If grit is out of stock at the NDC, purchase locally with Area Manager approval.
- A regular supply of grit/salt must be available throughout the period of adverse weather conditions.
- Ensure cleaners do not wet mop any external steps or walkways if temperatures are below freezing.
- Do not use hot water to melt snow or ice.
- Switch off automatic plant watering systems in freezing conditions.
- Check external water taps are not dripping.
- If any accident occurs as a result of adverse weather conditions an A & I form must be completed via PSN Direct. Refer to SOP - OF0005 - Accident & Incident procedures.
- Report any maintenance issues via the property maintenance system.

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